

## Field definitions for Bulk Import of VILT Course Groups

Course group import is used to create a course group and the initial session. Additional sessions & meetings can be added via the bulk session import template.

\* *Required fields when creating a course group*

‡ *Required fields when updating a course group*

◆ *Must be left blank when updating a course group. (Values will be ignored.)*

Field	Description	Example
‡ courseGroupIdToUpdate	ID of the courseGroup to update	df9d2355-14dd-41d5-ab28-813f1292c
* courseName	Unique name for the courseGroup	Leadership Event
* ◆ initialSessionName	Unique session name for the initial session	Leadership Event - January 2022
◆ initialSessionEnablePrePostLearning	Enable pre- and post-learning for the initial session  <b>True / False</b>	True
◆ initialSessionStatus	Status of the initial session  <b>Draft / Published / Archived</b>	Published
◆ initialSessionSku	SKU of the initial Session	CSIQ9
◆ initialSessionSeatsLimit	Enrollment limit of the initial session	10
◆ initialSessionAssignTo	Email of the instructor or other content manager role for the initial session	course.author@testingt.com
◆ initialSessionPriceInCents	Actual price of the content in cents (e.g., 100 = \$1.00)	50000
◆ initialSessionPriceInCredits	Price of the content in credits	50
description	Catalog description of the content	Next Generation Leadership is the most widely taught leadership model in the world. Our interactive learning design uses powerful techniques that immerse learners in the content quickly, deeply, and effectively.
tab.title.1	Title of the first tab to be displayed on the content detail page	What to expect:
tab.value.1	Description of the first tab to be displayed on the content detail page	Four days of impactful training with the industry's top leaders
tab.type.1	Type of first tab to be displayed on the content detail page  <b>Free-text / Meetings / Products</b>	free-text
tab.title.2	Title of the second tab to be displayed on the content detail page <i>(Additional tab fields can be added, e.g., tab.title.3)</i>	Additional Resources
tab.value.2	Description of the second tab to be	Consultation & Personalized Plan

	displayed on the content detail page <i>(Additional tab fields can be added, e.g., tab.value.3)</i>	
tab.type.2	Type of second tab to be displayed on the content detail page  <b>Free-text / Meetings / Products</b>  <i>(Additional tab fields can be added, e.g., tab.type.3)</i>	products
tag.1	Label of first tag	Basic package
tag.2	Label of second tag <i>(Additional tag fields can be added, e.g., tag.3)</i>	Premium package
image	Catalog image	<a href="https://stock.images/image.jpeg">https://stock.images/image.jpeg</a>
detailImage	Detail page image	<a href="https://stock.images/image-2.jpeg">https://stock.images/image-2.jpeg</a>
customCourseGroupField.name.1	Name of first custom course group field	Level of difficulty
customCourseGroupField.value.1	Value for first custom course group field	Level 1
customCourseGroupField.name.2	Name of second custom course group field <i>(Additional custom course group fields can be added, e.g., customCourseGroupField.name.3)</i>	Content area
customCourseGroupField.value.2	Value for second custom course group field <i>(Additional custom course group fields can be added, e.g., customCourseGroupField.value.3)</i>	Engineering
customSessionField.name.1	Name of first custom session field	Department
customSessionField.value.1	Value for the first custom session field	Product
customSessionField.name.2	Name of second custom session field <i>(Additional custom course group fields can be added, e.g., customSessionField.name.3)</i>	Quarter Release
customSessionField.value.2	Value for second custom session field <i>(Additional custom course group fields can be added, e.g., customSessionField.value.3)</i>	3
* contentType	Type of event <i>(Must be a content type that has already been created in TI)</i>	VILT Event
metaDescription	SEO meta description	Sed ut perspiciatis unde omnis iste natus error sit voluptatem accusantium doloremque laudantium, totam rem aperiam, eaque ipsa quae ab illo inventore veritatis et quasi architecto beatae vitae dicta sunt explicabo. Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut

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metaTitle	SEO meta title	Engineering Leadership Event
ribbon	Ribbon title <i>(Note that ribbons must be created prior to assignment)</i>	Featured
source	Content source	TI Customer Education Group
author.1	First author name	Douglas Adams
author.2	Second author name <i>(Additional author fields can be added, e.g., author.3)</i>	Agatha Christie
relatedCourseGroup.1	Course group ID for first related course group	df9d2355-14dd-41d5-ab28-813f1292c
relatedCourseGroup.2	Course group ID for second related course group <i>(Additional related course group fields can be added, e.g., relatedCourseGroup.3)</i>	df9d2355-14dd-41d5-ab28-813f1292c
◆ initialSessionEnableWaitlisting	<b>True / False</b>	False
enableRescheduling	<b>True / False</b>	False
◆ initialSessionAccessStartDate	Initial session access start date in ISO format	2021-09-20T13:00:00.000Z
◆ initialSessionAccessEndDate	Initial session access end date in ISO format	2021-09-20T13:00:00.000Z
◆ initialSessionEnrollmentStartDate	Initial session enrollment start date in ISO format	2021-09-20T13:00:00.000Z
◆ initialSessionEnrollmentEndDate	Initial session enrollment end date in ISO format	2021-09-20T13:00:00.000Z
* ◆ initialSessionMeeting.title.1	Title for initial session meeting	January Day 1
◆ initialSessionMeeting.attendeeInfo.1	Attendee info for initial session meeting	Lunch will be served. Bundle up, it will be cold.
* ◆ initialSessionMeeting.startDate.1	Start date for initial session meeting in ISO format	2021-09-20T13:00:00.000Z
* ◆ initialSessionMeeting.endDate.1	End date for initial session meeting in ISO format	2021-09-20T13:00:00.000Z
* ◆ initialSessionWebinarId	ID for webinar meeting	22091801111
◆ initialSessionUserLicense	User license for webinar account that owns / hosts meeting	support@thoughtindustries.com
◆ initialSessionSingleMeetingStartDate	Start date for session meeting in ISO format <i>(Required to create single meeting)</i>	2021-09-20T13:00:00.000Z
◆ initialSessionSingleMeetingEndDate	End date for session meeting in ISO format <i>(Required to create single meeting)</i>	2021-09-20T13:00:00.000Z
◆ initialSessionRecurrenceInitialStartDate	Start date for session meeting in ISO format	2021-09-20T13:00:00.000Z

	<i>(Required to create recurring meeting)</i>	
◆ initialSessionRecurrenceInitialEndDate	End date for session meeting in ISO format <i>(Required to create recurring meeting)</i>	2021-09-20T13:00:00.000Z
◆ initialSessionRecurrenceType	<b>Daily / Weekly / Monthly / Yearly</b> <i>(Required to create recurring meeting)</i>	2021-09-20T13:00:00.000Z
◆ initialSessionRecurrenceInterval	Numerical frequency of recurrence (E.g., if recurrenceType is set to weekly with an interval of 1, meeting will recur every week; <i>Required to create recurring meeting)</i>	1
◆ initialSessionWeeklyDays	Day(s) of recurrence, separated by a space  <b>Sunday / Monday / Tuesday / Wednesday / Thursday / Friday / Saturday</b> <i>(Required to create a weekly recurring meeting)</i>	Monday Wednesday Friday
◆ initialSessionDayOfMonth	Numerical day of month for monthly recurrence  <i>(Recurrence interval for monthly recurring meetings can be set in one of two ways:</i> <ul style="list-style-type: none"> <li>● <i>dayOfMonth</i></li> <li>● <i>monthlyWeek &amp; monthlyDay)</i></li> </ul>	12
◆ initialSessionMonthlyWeek	Numerical week of month for monthly recurrence  <i>(Recurrence interval for monthly recurring meetings can be set in one of two ways:</i> <ul style="list-style-type: none"> <li>● <i>dayOfMonth</i></li> <li>● <i>monthlyWeek &amp; monthlyDay)</i></li> </ul>	1
◆ initialSessionMonthlyDay	Numerical day of week for monthly recurrence  <i>(Recurrence interval for monthly recurring meetings can be set in one of two ways:</i> <ul style="list-style-type: none"> <li>● <i>dayOfMonth</i></li> <li>● <i>monthlyWeek &amp; monthlyDay)</i></li> </ul>	3
◆ initialSessionYearlyMonth	Name of month for yearly recurrence  <b>January / February / March / April / May / June / July / August / September / November / December</b>  <i>(Required for a yearly recurring meeting; input limited to a single month)</i>	1

◆ initialSessionRecurrenceEndDate	Recurrence end date in ISO format <i>(Recurring meetings require either recurrenceEndDate or maxOccurrences)</i>	2021-09-20T13:00:00.000Z
◆ initialSessionMaxOccurrences	Number of max occurrences <i>(Recurring meetings require either recurrenceEndDate or maxOccurrences)</i>	6
* webinarProvider	<b>Zoom / GoToWebinar / GoToTraining / Webex / AdobeConnect</b>	GoToWebinar
* webinarType	<b>Zoom Webinar / GotoWebinar Webinar / Webex Meeting / Adobe Webinar</b>	GotoWebinar Webinar
◆ initialSessionDisableConfirmationEmail	<b>True / False</b> <i>(Only available in Zoom and GoToMeeting)</i>	True
◆ initialSessionEnableAutoRecording	<b>True / False</b> <i>(Only available in Zoom and Webex)</i>	False
◆ initialSessionRetrieveRecording	<b>True / False</b> <i>(Only available in Zoom)</i>	False

## Field definitions for Bulk Import of VILT Sessions

Bulk session import is used to add / update sessions for an existing course group and the course group ID must be provided. Any optional settings that are left blank will default to match the initial session for the course group.

\* *Required fields when creating / cloning a session*

≠ *Required fields when updating a session*

Field	Description	Example
* courseIdToClone	ID of the session to clone	df9d2355-14dd-41d5-ab28-813f1292c
≠ courseIdToUpdate	ID of the session to update	df9d2355-14dd-41d5-ab28-813f1292c
* webinarId	ID for webinar meeting	22091801111
* userLicense	User license for webinar account that owns / hosts meeting	support@thoughtindustries.com
* sessionName	Unique name for the session	Leadership Event
sessionStatus	Status of the session  <b>Draft / Published / Archived</b>	Published
sessionSku	SKU of the session	CSIQ9
seatsLimit	Enrollment limit of the content	10
assignTo	Email of the instructor or other content manager role	course.author@testingt.com
priceInCents	Actual price of the content in cents (e.g., 100 = \$1.00)	50000
priceInCredits	Optional price of the content in credits.	50
customField.name.1	Name of first custom session field	Level of difficulty
customField.value.1	Value for first custom session field	Level 1
customField.name.2	Name of second custom session field <i>(Additional custom session fields can be added, e.g., customField.name.3)</i>	Content area
customField.value.2	Value for second custom session field <i>(Additional custom course group fields can be added, e.g., customField.value.3)</i>	Engineering
enableWaitlisting	<b>True / False</b>	False
accessStartDate	Access start date in ISO format	2021-09-20T13:00:00.000Z
accessEndDate	Access end date in ISO format	2021-09-20T13:00:00.000Z
enrollmentStartDate	Enrollment start date in ISO format	2021-09-20T13:00:00.000Z
enrollmentEndDate	Enrollment end date in ISO format	2021-09-20T13:00:00.000Z
singleMeetingStartDate	Start date for session meeting in ISO format	2021-09-20T13:00:00.000Z
singleMeetingEndDate	End date for session meeting in ISO format	2021-09-20T13:00:00.000Z
recurrenceInitialStartDate	Start date for session meeting in ISO format	2021-09-20T13:00:00.000Z

recurrenceInitialEndDate	End date for session meeting in ISO format	2021-09-20T13:00:00.000Z
recurrenceType	<b>Daily / Weekly / Monthly / Yearly</b> <i>(Required to create or update dates for a recurring meeting; "Yearly" is only available for WebEx)</i>	2021-09-20T13:00:00.000Z
recurrenceInterval	Numerical frequency of recurrence <i>(E.g., if recurrenceType is set to weekly with an interval of 1, meeting will recur every week; Required to create or update dates for a recurring meeting)</i>	1
weeklyDays	Day(s) of recurrence, separated by a space  <b>Sunday / Monday / Tuesday / Wednesday / Thursday / Friday / Saturday</b>  <i>(Required for a weekly recurring meeting)</i>	Monday Wednesday Friday
dayOfMonth	Numerical day of month for monthly recurrence  <i>(Recurrence interval for monthly recurring meetings can be set in one of two ways:</i> <ul style="list-style-type: none"> <li>• <i>dayOfMonth</i></li> <li>• <i>monthlyWeek &amp; monthlyDay</i></li> </ul>	12
monthlyWeek	Numerical week of month for monthly recurrence  <i>(Recurrence interval for monthly recurring meetings can be set in one of two ways:</i> <ul style="list-style-type: none"> <li>• <i>dayOfMonth</i></li> <li>• <i>monthlyWeek &amp; monthlyDay</i></li> </ul>	1
monthlyDay	Day of week for monthly recurrence  <b>Sunday / Monday / Tuesday / Wednesday / Thursday / Friday / Saturday</b>  <i>(Recurrence interval for monthly recurring meetings can be set in one of two ways:</i> <ul style="list-style-type: none"> <li>• <i>dayOfMonth</i></li> <li>• <i>monthlyWeek &amp; monthlyDay</i></li> </ul>	Thursday
yearlyMonth	Name of month for yearly recurrence  <b>January / February / March / April / May / June / July / August / September / November / December</b>	March

	<i>(Required for a yearly recurring meeting; input limited to a single month)</i>	
recurrenceEndDate	Recurrence end date in ISO format <i>(Recurring meetings require either recurrenceEndDate or maxOccurrences)</i>	2021-09-20T13:00:00.000Z
maxOccurrences	Number of max occurrences <i>(Recurring meetings require either recurrenceEndDate or maxOccurrences)</i>	6
⚡ meeting.id.1	ID of the meeting to update <i>(Additional meeting ID fields can be added, e.g., meeting.id.2)</i>	df9d2355-14dd-41d5-ab28-813f1292c
* meeting.title.1	Title for meeting <i>(Additional meeting title fields can be added, e.g., meeting.title.2)</i>	
* webinarProvider	<b>Zoom / GoToWebinar / GoToTraining / Webex / AdobeConnect</b>	GoToWebinar
* webinarType	<b>Zoom Webinar / GotoWebinar Webinar / Webex Meeting / Adobe Webinar</b>	GotoWebinar Webinar
disableConfirmationEmail	<b>True / False</b>  <i>(Only available in Zoom and GoToMeeting)</i>	True
enableAutoRecording	<b>True / False</b>  <i>(Only available in Zoom and GoToMeeting)</i>	False
retrieveRecording	<b>True / False</b>  <i>(Only available in Zoom)</i>	False